

Annual Report  
of  
The Public Printer

Fiscal Year 1959



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LETTER OF TRANSMITTAL

U. S. Government Printing Office  
Washington 25, D. C.  
January 4, 1960

To the Congress of the United States:

This report, submitted pursuant to the provisions of the Act of January 12, 1895 (sec. 19, ch. 23, 28 Stat. 603) covers the work of the Government Printing Office for the fiscal year ended June 30, 1959.

Under the 1940 Legislative Branch Appropriation Act, the requirement for the printing of an annual report was suspended, and subsequent appropriation acts have extended this authorization.

Total charges of the Government Printing Office for the fiscal year 1959 amounted to \$90,728,052.47. Of this amount, approximately \$11,500,000 represented billings to the Congress. The number of congressional and departmental orders received increased from 92,671 to 99,293. Charges for private orders to Members of Congress amounted to \$152,561.39.

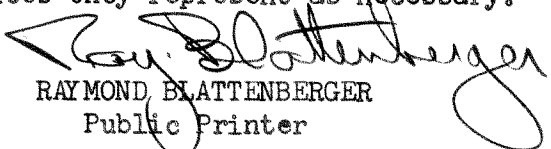
Field Service and Departmental Service Office operations amounted to \$4,192,461.81, compared to the previous year's \$4,117,471.58.

Total number of employees on the rolls (including the Field Service Division) was 6,295 compared to 6,255 last year.

The steadily improved coordination of reorganized Offset Division operations in the relatively new Offset Division continues to provide economies and greater efficiency.

In the latter part of the last fiscal year and the early part of fiscal year 1960, wage increases were granted to all craft employees under the Kiess Act for the seventh consecutive year. The increases in the several crafts trades were in line with the weighted average of commercial scales established in the 25 principal cities. There was no increase in our charges to our various customer-agencies despite the wage increases, including the general pay raise for graded employees, and our labor charges continue at the rates set in 1954.

Officials in all branches of the Government have written letters during the year commending the service of the Office. I am pleased to report that the plant is operating efficiently and economically and providing to all agencies the services they represent as necessary.

  
RAYMOND BLATTENBERGER  
Public Printer

## PERSONNEL DIVISION

The number of full-time employees on the rolls increased by 40, from 6,255 on July 1, 1958 to 6,295 on June 30, 1959.

The Government Printing Office Board of U. S. Civil Service Examiners during the year received and rated 1,867 applications. A total of 776 placements were made from registers maintained by the Board.

On February 16, 1959, 81 apprentices entered on duty for training in various trades, bringing the total of apprentices up to 200, the maximum number authorized by law.

On November 4, 1958, permission was obtained from the Civil Service Commission for our Board of Examiners to conduct the written proofreader test for applicants living in the local area. For the first time in a number of years we were able to recruit a sufficient number of proofreaders to fill all of our vacancies and to establish a small register of eligibles for future needs.

A new Bookbinder examination was announced on February 10, 1959. Experience requirements were modified to reflect changes in the trade since the previous examination announced in 1953. The Printer-proofreader announcement was revised to eliminate the phrase "in a city of at least 25,000 population". Announcement for printer (slug machine operator) and printer (monotype keyboard operator) was also revised and reissued.

Our promotion program was inspected during May 1959. A report of the Civil Service Inspectors suggested several improvements and these are receiving careful consideration. The Office has established standards for all but a few positions, and this project will be completed during the coming year.

During the year over 2,500 employees received influenza inoculations under the direction of the Medical Officer without cost to them. New X-ray equipment has been installed in the Medical Section enabling it to give greater service to our employees.

With the cooperation of the National Diabetic Association, District of Columbia Chapter, a survey was offered to employees to ascertain whether there were any unknown cases of diabetes. About 1,250 employees indicated a desire to participate, and 587 sent the necessary material to the laboratory for testing.

Authorization was incorporated in the Legislative Appropriation Act of 1958 to fix compensation for all positions in the Office, including those in the Division of Public Documents, under provisions of the Kiess Act.

In accordance with the Government Employees Training Act, approved July 7, 1958, Division heads were requested to indicate training needs. As a result, a number of training programs were inaugurated and others will commence as soon as necessary arrangements can be made.

## DIVISION OF FINANCE AND ACCOUNTS

The Division of Finance and Accounts consists of the immediate office of the Comptroller, Appropriation Accounting and Auditing Section, Billing and Collecting Section, Composition Measuring Section, Computing Section, Cost Accounts Section, General Files Section, Machine Accounting Section, Payroll and Time Records Section, and Traffic Section.

This Division performs the functions involving all fiscal and legal matters, including the handling of finances; accounting; bookkeeping; cost recording; current cost analysis; measuring costs of type in composition; audit of vouchers for supplies and materials and for printing done by contract; computing charges for all printing and binding jobs, blank paper and supplies furnished; record keeping and billing in connection with jobs produced during the fiscal year; receiving remittances from Government agencies for printing, binding, blank paper and supplies furnished by the Office; and collecting all monies due to the Office from claims, damages, and sales of Government property. It is responsible for all budget work; studies in connection with rates for printing and binding operations, and their readjustment; compilation of cost of each printing job as the work progresses through the plant; preparation and audit of payrolls; administration of the annual and sick leave laws and regulations; reports with reference to retirement deductions; preparation of financial and cost statements, statistical tables, and reports for use of the Office in general and management officials of the operating divisions in particular; performance of all functions necessary in connection with the administrative processing and determination of claims for and against the Government Printing Office; and the rendering of decisions and furnishing of advice with respect to the applicability of the laws.

All fiscal and legal matters, which include the handling of finances, cost estimates, appropriations, payrolls, legal work, budgets, computing cost analysis, billing, accounting, bookkeeping, auditing, rate-making, and statistics, are under the supervision of the Comptroller.

## PURCHASING DIVISION

The dollar value of Purchasing Division procurement activity decreased to \$49,253,303.04 from the previous year's \$50,376,945.53. The breakdown is as follows: Commercial printing \$24,347,795.57; paper, envelopes and cartons, \$22,459,243.47; material and supplies \$2,275,179.59; and machinery and equipment \$144,084.41.

The value of commercial printing fell off by about \$2,850,000 while the cost of paper went up approximately \$1,800,000.

Tonnage of paper purchased increased from 164,197,948 pounds in 1958 to 185,999,021 pounds in 1959.

Coverage on our quarterly paper contracts was 100% throughout the year. The downward trend of the past two years was reversed, there being a cumulative increase of 10.8%.

The average paper inventory was 27,152,657 pounds, about the same as the previous year. This figure includes an average of about 3,500,000 pounds on hand awaiting release from Tests.

During the fiscal year ending June 30, 1959, the workload of the Stores Section showed a continuing increase in volume. Paper and envelope receipts increased approximately 17%. Shipments of printed matter and blank paper to out-of-town destinations reached a new high of 80,132,346 pounds. Shipments of waste paper and metal also increased.

The incoming telephone traffic, including local, Government, long-distance, information, and also miscellaneous calls within the Government Printing Office average 500 calls during the peak hours of the day. There were 204,510 outgoing message-unit calls at a cost of \$7,690.14. Long-distance calls completed amounted to 5,308 at a cost of \$7,971.50. The majority of these are charged to jacket numbers.

#### MAINTENANCE DIVISION

This division has been unusually active in connection with the undertaking of two large Office-wide improvement projects--the air-conditioning of the buildings and the electrical modernization program, both of which began on September 25, 1958. These projects were approximately 62% completed at the end of the fiscal year. The conversion of six freight and two passenger elevators to automatic operation completes the conversion program. All elevator operators, except those who retired or resigned, had been detailed to other work and have now been transferred.

The personnel total in the division has declined from 284 to 261 during the fiscal year. The Office lost-time injury rate of 23.3% below that of all Federal establishments, was further improved during the year--6.6% as compared to last year's 7.5%.

Some idea of the many activities of the several sections in the division is shown by the following statistics.

Maintenance Job Orders Completed.....	543
Monthly Job Orders Completed.....	1,548
Maintenance Service Calls Completed.....	40,140
Total Printing and Binding Jackets.....	241
New Machines Installed.....	20
Overhauls of machinery.....	22
Machines moved.....	24
Specifications written.....	46
Drawings and sketches prepared.....	306
Suggestions processed by Maintenance Division.....	131
Suggestions submitted by Maintenance employees.....	49
Estimated savings of suggestions by Maint. employees	\$1,340

Cumulative Analysis of all Maintenance Work During Fiscal Year:

	Labor	Material	Total
Repairs	\$886,149.16	\$170,062.68	\$1,056,211.84
Overhauling	8,686.70	3,924.90	12,611.60
Inspection	192,429.42	5,829.77	198,259.20
Moving	17,996.10	1,300.41	19,296.51
Operating	415,555.58	5,785.22	421,340.80
Cleaning	99,233.97	290.37	99,524.34
Minor new work	49,901.55	12,830.44	62,731.99
Installation	19,136.52	32,248.00	51,384.52
New work	201,112.87	72,794.16	273,907.03
Lubricating	28,099.28	959.88	29,059.16
Services to			
other sections	46,943.63	5,895.57	52,839.20
	<u>\$1,965,244.78</u>	<u>\$311,921.40</u>	<u>\$2,277,166.19</u>

DIVISION OF TESTS AND TECHNICAL CONTROL

The Division tested 12,087 samples during the year as follows:

Paper and envelopes.....	8,960
Metals.....	1,381
Inks.....	255
Ink-making materials.....	273
Bookbinding Textiles.....	661
Bookbinding Leathers.....	32
Adhesives & Adhesive-making materials.....	44
Oils and Greases.....	126
Chemicals.....	161
Miscellaneous.....	194

There were 532 rejections for noncompliance with specifications. Of these, 429 were of paper, 42 of envelopes, 22 of ink, and 39 of miscellaneous materials. Paper rejections amounted to 12,450,953 pounds--6.43% of our total procurement. The rejections were for reasons tabulated hereinafter:



<u>Deficient In</u>	<u>Number of Deliveries</u>	<u>Pounds</u>
Brightness	40	1,664,628
Bursting strength	32	855,436
Excessive curl	2	15,942
Folding endurance	17	359,790
Ink absorption	7	37,339
Opacity	83	2,627,110

Most of this paper was subsequently accepted at a discount, resulting in a reduction of paper cost of approximately \$49,309.00.

Of 124,046,059 envelopes, 6,824,425 were rejected, principally for deficiency in bursting strength or adhesive quality.

The Division manufactured 234,629 pounds of printing ink, including mimeograph, multilith, stamp-pad and numbering-machine ink, standardized 13,475,167 pounds of type metal and produced 131,180 pounds of molded glue, 116,203 pounds of adhesives and 2,495 press rollers requiring 17,442 pounds of composition.

Innumerable specifications for supplies and materials were prepared or revised to keep them up to date and tests and experiments on the use of supplies were carried on continuously.

#### DOCUMENTS DIVISION

During the fiscal year 1959, a total of 141,412,306 publications were distributed, of which 49,553,905 were sold for a gross amount of \$6,886,159.26, an increase over last year of 6 percent. The return to the U. S. Treasury as earnings amounted to \$3,351,243.28.

#### Sales of Publications

The annual physical inventory of sales publications on hand as of June 30, 1959, showed 27,316 different titles for a total of more than 33,000,000 copies of publications. Of the 49,553,905 publications sold, 1,744,327 were sold by the main bookstore and its two branches. Receipts from bookstore sales were \$340,447.89, an increase of more than \$25,000 over fiscal 1959, in serving 92,346 customers.

The Documents Division ordered from the Government Printing Office printing in the amount of \$3,458,894.

#### Documents Library

Total workload for the Library was 47,004 publications for fiscal year 1959, of which 25,648 were added to the permanent collection. This was an increase over fiscal 1958, despite the fact that Army and Federal Specifications have been dropped from the Monthly Catalog, and is due primarily to the influx of technical abstracts and translations,

both by the United States Joint Publication Research Service and the Office of Technical Services.

The Numerical Lists and Schedule of Volumes for the documents and reports of the 85th Congress, 2d Session, was prepared during the year, as were title pages, tables of contents, and binding titles for many of the Serial Set Volumes of the 85th Congress.

During the fiscal year 1959, a total of 5,228,441 copies of publications was sent to depository libraries, which included 12,284 miscellaneous publications and 12,630 congressional bills and resolutions.

#### PLANNING DIVISIONS

The Divisions of Planning Service, Plant Planning, and Typography and Design, under the direction of the Planning Manager, processed 99,293 jackets--an increase of 6,622 over the last fiscal year. The volume and urgency of congressional printing orders and the end-of-the-year demands on the plant have resulted in an increase in the number of jobs going to commercial contractors.

Savings on individual jobs and programs through careful planning in these divisions reached considerable totals, and there were many instances of service which reflect credit to the Office. The continued conversion to offset has enabled the Office to produce a great number of jobs more promptly, more efficiently, and more economically.

The Planning Manager and division officials have been engaged in numerous studies and committee assignments designed to improve and simplify our operations.

Great pressure has been applied by customers to speed up many categories of work, such as huge programs of census reports, items pertaining to aviation, navigation, business, labor, agriculture, interior affairs, health, education, welfare, foreign affairs, reports of special commissions, items related to special events, court items such as briefs, transcripts, decisions, work for military agencies (including military recruiting work), civil-defense items, etc. The list could include almost every category of work. Even the scientific reports of such agencies as Smithsonian Institution and Departments of Agriculture and Interior, and water-supply papers from Interior, formerly produced on long schedules and, more or less as "filler work", are now demanded on relatively short schedules.

Congressional work has increased in volume over the past several years and its demands for fast and special service has increased also.

The numbers of orders for the previous seven years and 1959 were as follows:

<u>Fiscal Year</u>	<u>Number of Orders</u>
1952	106,017
1953	94,552
1954	83,639
1955	94,018
1956	92,904
1957	95,279
1958	92,671
1959	99,293

During the past several years, there has been a steady decline in the number of waivers issued; in fiscal 1959 there were 1,148 compared to 1,215 in 1958 and 1,544 in 1957.

## PRODUCTION DIVISIONS

During the fiscal year 1959, out of 39,181 jackets which were closed out, 31,894 were on schedule, or a performance of 81% on time. This is not as good as the percentage reported last year, when 86% of the jobs closed out were on time, but we continue to strive for improvement.

### Night Production Manager (Congressional Printing)

The second session of the Eighty-fifth Congress adjourned on August 25 and the last Congressional Record for that session was printed on September 12. The 45 issues of the Record for that period were unusually large and averaged 209.4 pages per issue. During this period, a record was established for consecutively large Records with five straight issues making 288 pages, followed by a 296-page issue. Senate and House reports printed during this period totaled 1,388, compared with 1,252 for the corresponding period of the previous year.

The first session of the Eighty-sixth Congress convened on January 7, 1959, and after a period of reorganization, continued very active during the six-month period of this session. The Congressional Record for this period totaled 17,648 pages and averaged 161.9 pages per issue for 109 issues. The Record for the year totaled 27,028 pages for an average of 175.5 pages per issue for 154 issues. This is the highest fiscal-year average on record. The previous fiscal year had also set a record with an average of 171.4 for 157 issues.

The personnel of the Night Production divisions numbered 1,593 at the close of the fiscal year as compared with 1,632 at the close of the previous fiscal year.

Total Bill prints handled numbered 22,252 compared with 16,076 for the last fiscal year.

The equivalent of 2,860 16-page forms were printed in Offset Division during the fiscal year compared with 1,579 the previous year.

Including Senate and House Business Calendars, 78,411 pages of calendars were corrected and made up, and 5,737 forms imposed, compared with 89,570 pages corrected and 8,062 forms imposed during the previous fiscal year.

The total number of hearings received (in addition to appropriation hearings) was 539, of which 233 were Senate and 296 were House, compared with 529 for the previous fiscal year.

Hearings for the Senate and House Appropriation Committees showed an appreciable increase over the previous fiscal year. Senate Appropriation hearings made 17,347 pages and House Appropriation hearings made 30,084 pages; a total of 47,431 pages for the year. This was an increase of 6,338 pages over last year's total of 41,093.

The largest hearing printed for Senate Appropriations Committee was on Public Works (three parts) making 3,302 pages. The Public Works hearings for House Appropriations Committee was printed in four parts, making 4,285 pages.

The Budget proper made 1,027 pages; the District of Columbia Budget 65 pages; and the Appendix 182 pages, for a total of 1,352 pages. This was a decrease of 64 pages from last year's total of 1,406 pages.

#### Binding Division

A review of the production data clearly indicates the Binding Division workload was up in direct relation to the other major divisions. The problems of accelerated delivery schedules, coordination between the other divisions as to receipt of product and numerous other production factors were further aggravated by the very "bulk" of paper and materials on the floor at all times. Some relief was provided by the acquisition of the space vacated by the Job Press. This space made it possible to temporarily store skids of paper in a more businesslike manner making it possible to eliminate a great deal of confusion and extra handling.

Turnover of personnel amounted to 15.1 percent during the fiscal year. Of this total 4.29 percent of the turnover was due to retirements which represents the highest rate since 1942. Because of the high average age level of employees in this division we must expect this trend to continue in the years ahead.

The acquisition of machinery and equipment was held to a minimum during the year. The savings and benefits derived by the acquisition of the wrapping machine and inserter continued to be apparent. It is believed the acquisition of another gather-stitch-cover machine will prove advantageous if suitable space can be provided, and although additional folding equipment has been requested it is believed the contemplated purchase of web offset equipment will help relieve this situation.

The Binding Division was quite active in their participation in the Incentive Awards Program. This division submitted 62 suggestions during the year. Of this total, 23 were approved with estimated annual savings of \$8,101.95.

### Composing Division

The increased and continuing demands of the Congress for composition was largely responsible for peak workload of the Composing Division during the year. A total of 2,711,994,500 ems of type were set compared to 2,525,469,747 in F. Y. 1958. This is an increase of 186,524,753 ems or approximately 7.4 percent. The increased requirements of the Commerce Department for Patent work also contributed to the overall increase. A total of 52,184 patents were printed in 1959 compared to 43,407 in 1958, an increase of 20 percent. In other words this year 221,873 pages were processed compared to 179,191 in F. Y. 1958. With very few exceptions all classes of work showed increases.

At the suggestion of the Public Printer, to meet schedules and help curtail overtime hours, the Office resorted to greater use of contracts for purchase of composition. A total of 48,113 folios of copy were sent out during the year on the Hot Metal Slug Contract for Text Matter. In addition 74,473 folios of copy were prepared for bid and "simplified" contracts for composition. A marked improvement in workload was noted toward the close of the fiscal year.

On June 30, there were 1,572 employees on the Composing Division rolls compared to 1,461 at the close of F. Y. 1958. However, of this total 155 were apprentices, from 3 separate classes, with 70 having been appointed during the year.

There were no major installations of machinery or equipment in this division during the year.

### Letterpress Division

The overall production of the Letterpress Division increased in F. Y. 1959 over F. Y. 1958. The number of forms handled increased by 1 percent and the total number of press impressions was up 11,076,425 over F. Y. 1958 or 1.7 percent. This is not a marked change but indicates a leveling off from the major changes made in the two previous years when offset was getting fully established. The change in the postal card rates presented a difficult production problem to satisfy the Post Office as the orders for the new 3-cent cards were very heavy after the change was approved. As a result a total of 3,126,071,000 cards (based on single card size) were produced. This is an increase of 24 percent over F. Y. 1958. Considerable progress was made during the year in perfecting a more adequate basis of accounting for roll stock used by the web presses. This change should eliminate the wide variations in substores records previously noted.

Efforts were made during the year to increase production and lower costs. The number of press hours manned but not producing due to delays of one kind or another decreased by 653 hours. On 14 press groups the average number of impressions per hour was increased and on 10 groups there was a lesser average. The time per average makeready per form was reduced on 12 press groups and on 12 slight increases were noted.

### Offset Division

The demands made on the Offset Division for increased production continued to grow during the year. The Press Section produced 31,302,395 more impressions and 4,102 more forms were handled in 1959 than 1958. In spite of this increase the personnel of the section was reduced approximately 13 percent due to the acquisition of the skid turner. This piece of equipment made it possible to reduce the manning of the various presses from 1 laborer to each press to a ratio of 2 laborers to 3 presses. The number of offset plates produced was up 6 percent over F. Y. 1958 and 24 percent over 1957. The time per average makeready was reduced on every press group except Group 81 where the increase was very slight. The average number of press impressions per hour was increased on all press groups. In addition to a 12 percent increase in the number of square inches of negatives made by the Negative Section there was a very sharp increase in the number of negatives purchased as well.

An extensive training program was carried on during the year in an effort to make the force more flexible and adequate to meet the ever-changing pattern of this work. This included an active program of rotation of supervisors and other key personnel.

Many new techniques and procedures were thoroughly tested during the year. The chemi-grain plate process was responsible for a reduction in plate graining costs and it is believed this process will provide this Office with potential savings in time and money in the future.

Numerous discussions were held concerning quality control, good housekeeping, safety, incentive awards program and considerable progress was made to strengthen these activities.

### Platemaking Division

Production was up about 10 percent over the prior fiscal year in the Platemaking Division and the increased volume was processed with 4 percent fewer employees. A total of 1,827 overtime hours were required compared to 1,666 in F. Y. 1958. The square-inch production of photo-engravings was up 37.5 percent; electrotypes 9.3 percent and stereotype plates 3.8 percent over F. Y. 1958. Plastic press plate production dropped by 28.6 percent, but plastic ad plates were up 25.6 percent. Although the volume of work increased the problem of peaks and valleys in the work due to schedules continued to present a constant problem in our efforts to hold the line as far as costs were concerned. During the fiscal year the peak production for a month was 3,447,611 square inches (all types of reproducibles) compared to the lowest month figure of 1,930,294 square inches. This is a variation of 78 percent from one period to another and clearly shows the problem confronting the Office in maintaining a balanced work force.

### Field Service Division

Operations of the Field Service Division reflect a 6.6 percent increase in value of services performed with the cost of operations up 7.2 percent during the Fiscal Year. Even though the cost of operations was up about 1.6 percent more than the value of services performed the recovery from operations is still adequate. The only exception is in the New York Office where a new price schedule was put into effect July 1, 1959, the first change of rates since July 1950 for this Office. Price schedules for the other offices were revised in 1955.

An arrangement was made with the General Services Administration regarding purchases of paper in several locations that will result in a simplification and improvement of procurement practices. Additional changes are under consideration for further improvement.

Each Field Office was constantly reminded of the need for setting up programs for good housekeeping, the Incentive Awards Program, safety and other similar activities. Also the need for watching costs and improving the quality of their product was stressed during the year. All offices have been performing an excellent job of rendering service to the many agencies which they serve.

The following figures show the comparative value of services performed by the several Field Service Offices during the past three years:

<u>Office</u>	<u>F.Y. 1957</u>	<u>F. Y. 1958</u>	<u>F. Y. 1959</u>
Chicago	\$1,001,049.05	\$1,022,117.74	\$1,002,381.68
Denver	465,987.09	442,103.14	409,694.57
Departmental Service			
Office (Wash., D.C.)	2,152,800.56	2,000,374.95	2,293,695.49
New York	247,257.51	261,068.20	231,916.07
San Francisco	192,465.90	207,674.95	190,116.07
Seattle	175,527.59	184,132.60	264,567.17
Total	<u>\$4,235,087.70</u>	<u>\$4,117,471.58</u>	<u>\$4,392,371.05</u>



### Library Branch Office

The Library of Congress Branch work remained fairly constant during the fiscal year with a slight increase in the volume of work processed by the Composing Section and a slight reduction in the Binding Section work. Catalog card production (primary work of the Composing Section) was up 9.5 percent over F. Y. 1958. The number of books processed by the Bindery dropped from 65,700 in F. Y. 1958 to 60,912 in F. Y. 1959. This drop is due primarily to the fact the Library had more books processed by commercial binders. This action resulted in our Binding Section getting more work of a difficult nature as this class was not included in their commercial contracts.

### Delivery Section

The Delivery Section of the Office was affected by the increased workload of the major divisions and increased the number of items delivered to 138,141 or an increase of 2.3 percent over F. Y. 1958. Also the number of requests for pickup service increased from 2,823 in F. Y. 1958 to 3,117 in F. Y. 1959 or 10.4 percent. The accident frequency rate was higher than the two previous fiscal years (1.53). Efforts are being made to keep this to a minimum.

### Supreme Court Unit

The workload of the Supreme Court remained fairly constant during the year. The unit was air-conditioned during the year, new fluorescent lights installed and additional storage space was obtained to assist in increasing the efficiency of this unit.

APPENDIX  
(Statistical)

DIVISION OF PUBLIC DOCUMENTS

COMPARISON OF ACTIVITIES

FISCAL YEARS 1957, 1958, 1959

<u>ACTIVITY</u>	<u>1957</u>	<u>1958</u>	<u>1959</u>
Number of sales orders.....	2,458,463	2,499,935	2,688,984
Amount of sales.....	\$6,345,155.57	\$6,515,428.65	\$6,886,159.26
Miscellaneous receipts.....	\$2,900,312.59	\$3,142,099.32	\$3,351,243.28
Number of letters of inquiry.	1,242,540	1,560,636	1,560,714
Publications received for departmental free distribution.....	61,585,766	62,354,143	67,767,736
Publications distributed free for Government agencies.....	62,683,245	62,420,453	63,811,721
Number of publications sold.....	49,686,936	46,857,588	49,553,905
Number of publications distributed to depository libraries.....	4,719,894	4,355,026	5,228,441
Total publications received..	127,111,290	125,833,145	153,019,993
Total publications distributed.....	130,815,688	131,500,231	141,412,306

Personnel Actions by types of Actions  
for Fiscal Year 1959

I. <u>Appointments</u>	GPO	FSO	TOTAL
Career-Conditional	380	10	390
Temporary (Limited)	138	7	146
Temporary (PER)	1	1	2
Transfer from other agencies	35	2	37
Return from Military	6	1	7
Reinstatement (Career-Conditional)	25	1	26
Reinstatement (Career)	30	6	36
Excepted (Intermittent W.A.E.)	180		180
Reemployed annuitant	6		6
TOTAL	801	28	829
II. <u>Separations</u>			
Quit	179	7	186
Discharged	11		11
Military	13	1	14
Transfer (to other agencies)	70	4	74
Termination	53		53
Separation (disqualification)	20		20
Death	28	4	32
*Retirement	216	4	220
Separation (intermittent W.A.E.)	130		130
Displacement		1	1
TOTAL	720	21	741
*Retirements:			
Mandatory (Age)	21		21
Disability	80	2	82
Optional	115	2	117
Men	163	2	165
Women	53	2	55
Death:			
Men	21	3	24
Women	7	1	8
*Retirements effective June 30 appear in report for following year.			
III. <u>Changes</u>			
Conversions to Career-Conditional	79		79
Conversions to Career	180	11	191
Promotions	321	17	338
Demotions	70	2	72
Administrative, Longevity and Periodic Pay Increases	493	31	524

III. <u>Changes - Continued</u>	<u>GPO</u>	<u>FSO</u>	<u>TOTAL</u>
Wage Adjustments	180	91	271
(Processed on IBM)	4,523	361	4,884
Intra-Agency Transfer	783	2	785
Reassignments	109	2	111
Miscellaneous (Name changes, changes in title, corrections, etc.)	232	8	240
Suspensions and return to duty from Suspensions	29	1	30
TOTAL	6,999	526	7,525

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#### Fiscal Year 1959

<u>Full Time</u>	<u>GPO</u>	<u>FSO</u>	<u>TOTAL</u>
Appointments	621	28	649
Converted from W.A.E.	2		2
Separations	590	21	611
Total on rolls June 30, 1958	5828	427	6255
Total on rolls June 30, 1959	5360	435	6295
Transferred GPO to FSO - 1			
Transferred FSO to GPO - 0			

<u>W.A.E.</u>	
W.A.E. employees on rolls June 30, 1958	222
Appointments	180
Separations	130
Converted to full time	2
W.A.E. employees on rolls June 30, 1959	270

**FINANCIAL CONDITION OF GOVERNMENT PRINTING OFFICE  
AS OF JUNE 30, 1959**

**1. Revolving Fund:**

Table 1-A is a statement of the financial condition of that portion of the fund relating to the printing and binding (i.e. other than sales of publications by the Superintendent of Documents) operations.

Table 1-B is a statement of the financial condition of that portion of the fund relating to sales of publications by the Superintendent of Documents.

**2. Printing and Binding, Government Printing Office.**

The status of these appropriations (established for authorized printing and binding for Congress, the Federal Register, and the Code of Federal Regulations) is as follows:

**a. Appropriation for the Fiscal Year 1959:**

Obligations incurred as of June 30, 1959...	\$10,700,000.00
Obligations incurred in excess of appropriations.....*	<u>3,418,547.28</u>
Total obligations incurred.....	<u>14,118,547.28</u>
Obligations liquidated.....	<u>8,664,969.75</u>
Obligations outstanding, June 30, 1959.....	<u>\$ 5,453,577.53</u>

**b. Appropriation for the Fiscal Year 1958:**

Obligations outstanding, June 30, 1958.....	\$ 2,667,628.44
Obligations liquidated (fiscal year 1959)..<	<u>2,667,628.44</u>
Obligations outstanding, June 30, 1959.....	<u>\$ - 0 -</u>

**c. Appropriation established by transfer of obligated 1956 funds June 30, 1958 (OAM202):**

Obligations outstanding, June 30, 1958.....	\$ 201,488.93
Obligations liquidated (fiscal year 1959)..<	<u>129,163.66</u>
Obligations outstanding, June 30, 1959.....	<u>\$ 72,325.29</u>

\* Authorized for payment from 1960 Appropriation (PL 86-176, 86th Congress, Approved 8-21-1959)

Financial Condition of Government Printing Office (continued)

3. Salaries and Expenditures, Superintendent of Documents.

The status of these appropriations for the Office of the Superintendent of Documents are as follows:

a. Appropriation for the Fiscal Year 1959:			
Obligations incurred, as of June 30, 1959.....	\$3,463,340.00		
Obligations liquidated.....	\$3,077,222.74		
Unobligated balance			
withdrawn.....	<u>7,875.85</u>		<u>3,085,098.59</u>
Net obligations outstanding, June 30, 1959....			<u>\$ 378,241.41</u>
b. Appropriation for the Fiscal Year 1958:			
Obligations outstanding, June 30, 1958.....	\$ 499,512.52		
Obligations liquidated in			
fiscal year 1959.....	\$ 467,027.59		
Unobligated balance			
withdrawn.....	<u>2,008.31</u>		<u>469,035.90</u>
Obligations outstanding, June 30, 1959.....			<u>\$ 30,476.62</u>
c. Appropriation for the Fiscal Year 1957:			
Obligations outstanding, June 30, 1958.....	\$ 12,829.59		
Obligations liquidated in			
fiscal year 1959.....	\$ 7,027.27		
Unobligated balance			
withdrawn.....	<u>5,802.32</u>		<u>12,829.59</u>
Obligations outstanding, June 30, 1959.....			<u>\$ - 0 -</u>

STATEMENT OF FINANCIAL CONDITION  
REVOLVING FUND - GOVERNMENT PRINTING OFFICE  
PRINTING AND BINDING OPERATIONS  
AS OF JUNE 30, 1959

ASSETS

**Current Assets:**

a/Cash in U. S. Treasury.....	\$ 8,616,702.43
Cash on Hand or in transit.....	705,827.17
b/Unexpended balance of advances to GSA for Air- Conditioning and Electrical Improvements...	738,156.70
Accounts Receivable:	
Government Agencies.....	5,944,217.83
Other.....	2,609.64
Unearned Leave (net).....	6,357.55
Unbilled.....	243,327.74
Inventories:	
Work in Process.....	12,482,788.19
Finished Work (net).....	3,333,942.17
Paper and Envelopes.....	4,499,709.04
Materials and Supplies.....	1,418,297.78
Deferred and Undistributed Charges:	
Maintenance Work in Process:	
For Stock.....	558.37
Other.....	15,332.72
Seattle Field Service Office - Remodeling	
Government Warehouse.....	96,960.00
<b>Total Current Assets.....</b>	<b><u>\$38,044,787.33</u></b>

**Fixed Assets:**

**Equipment:**

Plant Machinery and Equipment.....	\$13,440,208.01
Building Appurtenances.....	4,070,279.58
Office Machinery.....	339,306.21
Furniture and Fixtures.....	837,330.23
Motor Vehicles.....	129,576.23
	<u>18,816,700.26</u>
Less: Depreciation - Equipment.....	10,693,421.01
Net Equipment.....	<b><u>\$ 8,123,359.25</u></b>

**Work to be Capitalized:**

Air-Conditioning and Electrical Improvements	1,321,843.30
Maintenance Work.....	16,223.38
Lands and Structures (non-depreciable).....	<u>9,085,172.60</u>

**Total Fixed Assets.....** **\$18,546,598.53**

**Total Assets.....** **\$56,591,385.86**

a/\$921,809.00 committed for authorized items in the  
Modernization Program

b/Cash advanced to GSA \$2,060,000.00; reported as expended by  
GSA as of 6-30-59, \$1,321,843.30. Unexpended balance \$738,156.70.



STATEMENT OF FINANCIAL CONDITION  
REVOLVING FUND - GOVERNMENT PRINTING OFFICE  
PRINTING AND BINDING OPERATIONS  
AS OF JUNE 30, 1959

LIABILITIES

Current Liabilities:

Accounts Payable:

Government Agencies.....	\$ 43,891.03
Other.....	2,111,603.28

Accrued Expenses:

Payroll Payable.....	1,757,855.35
Leave.....	2,484,983.89
Retirement Deductions and GPO Contributions.....	93,920.81
Insurance Deductions and GPO Contributions.....	4,890.39

Deferred Credits:

Advance Billings.....	416,973.52
Advance Collections.....	10,650.45

Deposit Fund Liabilities:

Savings Bond Deductions.....	18,982.50
Federal Tax Withheld.....	1,238,157.37
State Tax Withheld.....	589.64
District of Columbia Tax Withheld.....	65,125.61
Suspense Items.....	<u>23,006.21</u>

Total Liabilities.....	<u>\$ 8,270,629.05</u>
------------------------	------------------------

Investment of U. S. Government

Principal of Fund:

Appropriation.....	\$ 1,000,000.00
Paid in Capital.....	31,218,622.33
Donated Equipment.....	<u>8,255.85</u>

Total Principal.....	\$32,226,878.18
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Other:

Non-depreciable Capital - Value of Lands and structures.....	<u>9,035,172.60</u>
Total.....	<u>\$41,312,050.78</u>

Retained Earnings:

g/ Reserved.....	\$ 921,889.00
Unreserved.....	<u>6,086,817.03</u>

Total Retained Earnings.....	<u>\$ 7,008,706.03</u>
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Total Investment.....	<u>\$48,320,756.81</u>
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Total Liabilities and Investment.....	<u>\$56,591,385.86</u>
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g/Modernization Program.

STATEMENT OF FINANCIAL CONDITION  
REVOLVING FUND - GOVERNMENT PRINTING OFFICE  
SALES OF PUBLICATIONS - SUPERINTENDENT OF DOCUMENTS  
AS OF JUNE 30, 1959

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ASSETS

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Current Assets:

Cash in U. S. Treasury.....	\$2,680,169.07
Cash on Hand.....	3,874.60
Unconfirmed Deposits.....	46,197.85
Accounts Receivable:	
Government Agencies.....	48,583.72
Other.....	246.43
Depository Library Postage.....	984.75
Inventories:	
Publications for Sale (net).....	2,867,377.34
Postage Meter Stamps.....	<u>3,579.98</u>
Total Assets.....	<u>\$5,651,013.74</u>

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LIABILITIES

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Current Liabilities:

Accounts Payable:

Other.....	\$ 69,923.12
Depository Library Postage.....	984.75
Unbilled.....	<u>539,024.27</u>

Deferred Credits:

Depositors' Accounts.....	560,500.98
Coupons Outstanding.....	375,318.45
Subscription Sales.....	97,958.72
Unearned Revenue of Gift Publications.....	<u>67,671.20</u>

Total Liabilities..... \$1,711,381.49

Investment of U. S. Government

Principal of Fund:

Paid in Capital.....	\$2,588,505.05
Retained Earnings.....	<u>1,351,127.20</u>

Total Investment..... \$3,939,632.25

Total Liabilities and Investment..... \$5,651,013.74

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Production of Principal Items  
Fiscal Years 1957, 1958, and 1959

	<u>1957</u>	<u>1958</u>	<u>1959</u>
<u>GENERAL OFFICE</u>			
<u>Composing Division:</u>			
Measurable ems set.....	2,564,722,200	2,573,745,947	2,753,302,700
<u>Platemaking Division:</u>			
Electrotype plates--sq. in....	3,475,076	3,206,791	3,382,306
Electrotype molds only--sq.in.	135,990	117,430	255,911
Stereotype plates--sq. in.....	7,925,974	7,753,858	8,053,228
Stereotype mats only--sq. in..	4,993,897	2,769,258	2,667,660
Rubber plates--sq. in.....	98,876	66,569	115,266
Rubber mats only--sq. in.....	3,855	5,010	5,510
Rubber stamps--sq. in.....	77,939	40,810	59,780
Plastic plates--sq. in.....	11,102,887	10,548,514	13,190,798
Plastic mats only--sq. in.....	229,830	246,022	185,664
Magnesium plates--sq. in.....	1,177,291	1,070,653	1,514,569
Photoengravings--sq. in.....	101,921	92,013	84,296
Offset negatives and positives--sq. in.....	98,873	1,608,122	1,031,627
<u>Letterpress Division:</u>			
Postal cards produced.....	2,005,949,000	2,554,184,000	3,098,864,000 (1)
Letterpress forms.....	133,875	129,888	136,379
Letterpress impressions.....	678,214,870	623,237,163	634,313,588
<u>Offset Division:</u>			
Offset negatives and positives--sq. in.....	27,204,998	29,481,775	34,415,036
Offset plates--sq. in.....	61,157,806	71,335,724	77,034,424
Offset forms.....	32,317	38,573	42,675
Offset impressions.....	272,979,161	293,509,616	324,812,011
<u>Binding Division:</u>			
Sheets folded, machine.....	373,741,375	345,355,596	360,307,534
Signatures gathered, machine..	224,070,518	246,035,579	(2)
Books gathered, machine.....			23,497,351
Signatures inset.....	1,254,615	1,443,503	1,380,115
Tipping signatures, maps, etc.	48,013,940	50,649,602	51,848,881
Copies wire-stitched, machine.	243,053,825	270,894,616	88,549,288 (2)
Copies covered.....	46,684,318	50,124,276	9,684,387 (2)
Impressions stamped - all.....	2,826,379	3,140,786	2,712,341
Books, signatures, etc., stripped.....	2,823,043	2,682,430	2,742,517
Signatures sewed.....	76,107,146	95,154,327	96,950,313
Sheets drilled or punched.....	1,298,683,030	1,353,959,109	1,381,099,241
Sheets perforated.....	9,685,767	9,982,294	7,149,655
Books bound.....	3,096,206	3,017,797	2,913,990

(1) Includes 120,976,000 cards other than postal cards.

(2) Reporting changed from signatures to books.

<u>LIBRARY OF CONGRESS BRANCH:</u>	<u>1957</u>	<u>1958</u>	<u>1959</u>
<u>Library Composing:</u>			
Catalog cards printed.....	30,833,727	34,217,771	40,192,344
<u>Library Binding:</u>			
Volumes bound.....	64,448	65,700	60,912

FIELD SERVICE OPERATIONS:

Chicago:

Linotype slugs set.....	2,664,009	2,751,211	2,275,440
Offset negatives--sq. in.....	2,459,188	2,554,199	3,150,701
Offset plates--sq. in.....	4,869,504	5,475,152	6,380,012
Offset forms.....	12,417	13,868	14,026
Offset impressions.....	25,562,493	25,686,388	26,035,933
Letterpress forms.....	14,261	11,789	15,274
Letterpress impressions.....	13,374,318	12,155,523	12,132,571

Departmental Service,

Washington, D. C.:

Offset negatives--sq. in.....	13,911,866	15,235,990	18,139,794
Offset plates--sq. in.....	16,814,499	17,335,562	19,840,937
Offset forms.....	389,868 (3)	372,676 (3)	426,686 (3)
Offset impressions.....	125,841,943	125,745,101	157,028,001

Denver, New York, San Francisco,  
and Seattle:

Linotype slugs set.....	67,061	111,541	88,023
Offset negatives--sq. in.....	6,945,882	6,109,360	6,786,034
Offset plates--sq. in.....	9,773,366	8,918,738	9,053,527
Offset forms.....	96,050	116,514	91,346
Offset impressions.....	59,746,931	64,565,043	56,171,029
Letterpress forms.....	4,566	4,972	4,141
Letterpress impressions.....	5,157,658	6,066,409	3,968,903

- (3) Includes paper plates for military catalog card project, this function being performed only in Departmental Service Office.

GOVERNMENT PRINTING OFFICE, FIELD SERVICE OFFICES AND COMMERCIALLY PROCURED WORK

Class of Work	Number of Copies	Number of Reproductions		Type Pages Printed	Number of Publications Band	Amount Billed
		Printed	Pages			
Congressional Record.....	6,141,523	—	—	46,948	25,007	\$ 1,824,716.41
Federal Register.....	3,527,214	—	—	15,735	5,000	599,568.97
Supplement to the Code of Federal Regulations.....	118,540	1,229	23,203	—	21,004	247,303.99
Official Gazette.....	350,830	17,847	13	—	—	290,293.60
Specifications of Patents, Trade-marks and Designs.....	8,082,128	—	—	197,609	—	2,529,198.87
Miscellaneous Publications.....	645,409,345	1,405,551	1,117,340	—	1,024,469	43,441,941.88
Postal Cards.....	3,022,000,000	—	—	—	—	2,544,590.03
Air Mail Letter Sheets.....	30,910,000	—	—	—	—	144,706.07
Catalog Cards.....	37,153,124	—	—	—	—	417,933.99
Tabulating Cards.....	2,890,159,400	—	—	—	—	3,396,777.39
Letterheads and Envelopes.....	210,963,657	—	—	—	—	866,570.31
Forms, Notices and Cards.....	5,771,337,175	—	—	—	—	12,435,162.00
Multi-Forms.....	702,626,369	—	—	—	—	7,209,145.67
Blank Books.....	6,998,164	—	—	—	—	1,579,332.00
Miscellaneous Binding.....	87,093	—	—	—	—	493,192.31
Binders.....	215,617	—	—	—	—	75,969.08
Miscellaneous.....	—	—	—	—	—	1,653,041.59
Blank Paper.....	—	—	—	—	—	6,583,228.99
Supplies and Services.....	—	—	—	—	—	142,917.51
Total.....	13,424,090,249	1,425,627	1,400,848	1,135,430	—	\$86,535,590.65
G.P.O. Departmental Service Offices.....	—	—	—	—	—	2,124,323.08
Field Service Offices.....	—	—	—	—	—	2,068,135.73
GRAND TOTAL.....	—	—	—	—	—	\$ 90,728,052.47
Breakdown of the Amount Billed:						
Value of Work Produced and Performed by the Government Printing Office						
Including paper used in the Government Printing Offices on Plant and						
Commercially Procured Work.....						
Value of Outside Printing (Based on finished work value).....						
Value of Paper furnished Contractors (Based on Amounts Billed 7/1/58-9/17/58,						
and the Value of Paper issued 9/18/58-6/30/59).....						

\$ 59,619,376.41

27,229,032.72

3,879,593.34

**STATEMENT OF CLASSES AND BILLINGS FOR WORK - FISCAL YEAR 1959**  
**GOVERNMENT PRINTING OFFICE EXCLUSIVE OF WORK PERFORMED BY THE GOVERNMENT**  
**PRINTING OFFICE ON COMMERCIALLY PROCURED WORK**

Class of Work	Number of Copies	Number of Reproduced Pages Printed	Number of Type Pages Printed	Number of Publications Bound	Amount Billed
Congressional Record.....	6,141,528	-----	46,948	25,007	\$ 1,824,716.41
Federal Register.....	3,527,214	-----	15,735	5,000	599,568.97
Supplement to the Code of Federal Regulations.....	118,540	1,229	23,203	21,004	247,303.99
Official Gazette.....	360,830	17,847	13	-----	290,293.60
Specifications of Patents, Trade- marks and Designs.....	8,082,188	-----	197,609	-----	2,529,198.87
Miscellaneous Publications.....	347,010,065	484,924	819,626	764,616	25,720,107.10
Postal Cards.....	3,082,000,000	-----	-----	-----	2,544,590.03
Air Mail Letter Sheets.....	38,910,000	-----	-----	-----	144,706.07
Catalog Cards.....	37,153,124	-----	-----	-----	417,933.99
Letterheads and Envelopes.....	157,510,007	-----	-----	-----	769,642.97
Forms, Notices and Cards.....	3,975,610,455	-----	-----	-----	7,746,853.60
Multi-Forms.....	29,896,800	-----	-----	-----	165,477.67
Blank Books.....	5,159,118	-----	-----	-----	933,706.78
Miscellaneous Binding.....	87,098	-----	-----	-----	493,192.31
Binders.....	190,145	-----	-----	-----	41,432.20
Miscellaneous.....	-----	-----	-----	-----	1,460,514.03
Blank Paper.....	-----	-----	-----	-----	6,588,228.99
Supplies and Services.....	-----	-----	-----	-----	142,917.51
<b>Total.....</b>	<b>7,721,757,112</b>	<b>504,000</b>	<b>1,103,134</b>	<b>815,627</b>	<b>\$52,680,385.09</b>
G.P.O. Departmental Service Office.....					2,124,323.08
Field Service Offices.....					<u>2,068,138.73</u>
<b>GRAND TOTAL.....</b>					<b>\$56,872,846.90</b>

**STATEMENT OF CLASSES AND BILLINGS FOR WORK - FISCAL YEAR 1959**  
**COMMERCIALLY PROCURED WORK INCLUDING GOVERNMENT PRINTING OFFICE WORK PERFORMED THEREON**

Class of Work	Number of Copies	Number of		Number of Publications Bound	Amount Billed
		Reproduced Pages Printed	Type Pages Printed		
Miscellaneous Publications.....	258,399,280	921,627	297,714	319,853	\$17,721,834.76
Tabulating Cards.....	2,090,159,400	-----	-----	-----	3,396,777.39
Letterheads and Envelopes.....	23,453,650	-----	-----	-----	76,927.34
Forms, Notices and Cards.....	1,795,726,720	-----	-----	-----	4,733,308.40
Multi-Forms.....	752,729,569	-----	-----	-----	7,043,668.00
Blank Books.....	1,839,046	-----	-----	-----	645,625.22
Binders.....	25,472	-----	-----	-----	34,535.83
Miscellaneous.....	-----	-----	-----	-----	197,527.56
<b>Total.....</b>	<b>5,762,333,137</b>	<b>921,627</b>	<b>297,714</b>	<b>319,853</b>	<b>\$33,855,205.57</b>

**Breakdown of the Amount Billed:**

Value of Outside Printing (Based on finished work value).....	\$27,229,082.72
Value of Paper furnished Contractors (Based on amounts billed 7/1/58-9/17/58 and the value of paper issued 9/18/58-6/30/59).....	3,879,593.34
Value of Work Performed by the Government Printing Office including paper used in the Government Printing Office.....	<u>2,746,529.51</u>
<b>Total.....</b>	<b>\$33,855,205.57</b>

**BILLINGS FOR WORK AND TO WHOM DELIVERED  
FISCAL YEAR 1959**

**Congress:**

Congressional Record.....	\$1,824,716.41
Miscellaneous Publications.....	1,570,963.18
Miscellaneous Printing and Binding.....	1,223,075.65
Publications for International Exchange..	103,206.33
Franked Envelopes.....	252,787.58
Document Franks.....	10,617.91
House and Senate Calendars.....	512,131.41
Bills, Resolutions and Amendments.....	1,160,950.68
Committee Reports.....	512,424.34
Documents.....	295,890.92
Hearings.....	3,142,419.98
Federal Register.....	599,568.97
Supplement to Code of Federal Regulations	247,303.99

Total..... **\$11,461,057.35**

Administrative Office of the U. S. Courts.....	59,908.98
Agriculture.....	3,988,336.23
Air Force.....	10,154,360.55
Air Research and Development Command.....	37,155.18
Airways Modernization Board.....	4,081.39
American Battle Monuments Commission.....	4,787.89
Armed Services Technical Information Agency.....	65,800.17
Army.....	14,916,073.50
Atomic Energy Commission.....	418,966.58
Board of Governors of the Federal Reserve System.....	3,561.85
Budget.....	132,775.24
Central Intelligence Agency.....	442,182.30
Civil Service Commission.....	422,781.26
Civil War Centennial Commission.....	807.45
Commerce.....	4,971,543.75
Commission of Fine Arts.....	145.02
Council of Economic Advisers.....	9,907.17
Court of Claims.....	55,733.86
Court of Customs and Patent Appeals.....	13,719.07
Department of Defense.....	137,811.64
District of Columbia.....	183,703.59
Export-Import Bank of Washington.....	21,026.66
Farm Credit Administration.....	6,065.20
Federal Aviation Agency.....	92,930.44
Federal Coal Mine Safety Board of Review.....	55.78
Federal Communications Commission.....	75,384.62
Federal Deposit Insurance Corporation.....	2,174.55
Federal Mediation and Conciliation Service.....	8,782.32
Federal Power Commission.....	92,093.14
Federal Trade Commission.....	58,815.28
Foreign Claims Settlement Commission.....	2,257.92
General Accounting Office.....	121,706.67
General Services Administration.....	3,391,200.01
Government Printing Office Sale of Government Publications..	2,917,660.09



## sheet 2

Health, Education and Welfare.....	\$ 2,076,594.98
House and Senate Stationery Room.....	23,902.30
Housing and Home Finance Agency.....	827,690.51
Indian Claims Commission.....	212.50
Interior.....	1,949,707.33
International Cooperation Administration.....	208,860.57
Interstate Commerce Commission.....	228,341.91
Joint Publications Research Service.....	30,371.86
Justice.....	965,748.90
Labor.....	642,673.99
Library of Congress.....	1,109,224.76
Lincoln Sesquicentennial Commission.....	10,750.92
National Academy of Sciences.....	602.10
National Advisory Committee for Aeronautics.....	24,516.69
National Aeronautics and Space Administration.....	104,044.69
National Capital Housing Authority.....	6,455.57
National Capital Planning Commission.....	1,701.75
National Forest Reservation Commission.....	810.67
National Gallery of Art.....	10,797.41
National Labor Relations Board.....	134,177.62
National Mediation Board.....	4,920.35
National Science Foundation.....	87,579.86
National Security Agency.....	543,692.00
Navy.....	10,828,183.17
Office of Civil and Defense Mobilization.....	1,222,609.07
Panama Canal Company.....	88,135.75
Pan American Union.....	4,075.17
Post Office Department.....	6,282,796.98
President's Committee on Fund Raising within the Federal Service.....	12.00
Private Orders.....	152,561.39
Railroad Retirement Board.....	68,257.15
Renegotiation Board.....	4,560.27
St. Lawrence Seaway Development Corporation.....	4,204.76
Securities and Exchange Commission.....	42,954.09
Selective Service System.....	133,703.39
Small Business Administration.....	122,995.18
Smithsonian Institution.....	148,930.39
State.....	968,332.44
Subversive Activities Control Board.....	2,267.02
Superintendent of Documents.....	1,001,553.51
Supreme Court of the United States.....	99,839.34
Tariff Commission.....	20,408.83
Tax Court of the United States.....	14,636.89
Tennessee Valley Authority.....	8,648.33
Theodore Roosevelt Centennial Commission.....	141.78
Treasury.....	4,933,558.91
United States Information Agency.....	277,209.95
United States Operations Mission to Nepal.....	625.56
Veterans Administration.....	984,418.86
White House.....	43,700.35
Total.....	\$90,728,052.47

PUBLICATIONS FURNISHED CONGRESS, EXECUTIVE DEPARTMENTS,  
AND INDEPENDENT GOVERNMENT ESTABLISHMENTS  
FISCAL YEAR 1959

Congress .....	43,202,219
Administrative Office of the United States Courts.....	72,463
Agriculture.....	39,461,352
Air Force.....	37,553,256
Air Research and Development Command.....	45,200
Airways Modernization Board.....	43
American Battle Monuments Commission.....	104,922
Armed Services Technical Information Agency.....	121,080
Army.....	122,751,456
Atomic Energy Commission.....	1,050,660
Board of Governors of the Federal Reserve System.....	19,077
Budget.....	296,134
Central Intelligence Agency.....	88,413
Civil Service Commission.....	3,826,363
Commerce.....	13,543,572
Commission of Fine Arts.....	1,826
Council of Economic Advisors.....	13,423
Court of Claims.....	124,883
Court of Customs and Patent Appeals.....	2,315
Department of Defense.....	45,156
District of Columbia.....	38,154
Export-Import Bank of Washington.....	37,760
Farm Credit Administration.....	4,204
Federal Aviation Agency.....	158,984
Federal Coal Mine Safety Board of Review.....	16
Federal Communications Commission.....	78,893
Federal Deposit Insurance Corporation.....	3,420
Federal Mediation and Conciliation Service.....	18,102
Federal Power Commission.....	53,703
Federal Trade Commission.....	21,507
Foreign Claims Settlement Commission.....	13,005
General Accounting Office.....	324,955
General Services Administration.....	9,417,620
Government Printing Office Sale of Government Publications.....	23,236,188
Health, Education and Welfare.....	27,398,315
Housing and Home Finance Agency.....	1,335,528
Indian Claims Commission.....	6
Interior.....	12,464,930
International Cooperation Administration.....	103,143
Interstate Commerce Commission.....	649,010
Justice.....	1,681,260
Labor.....	6,948,736
Library of Congress.....	207,479
Lincoln Sesquicentennial Commission.....	175,000

sheet 2

National Academy of Sciences.....	3,300
National Advisory Committee for Aeronautics.....	13,354
National Aeronautics and Space Administration.....	49,334
National Capital Housing Authority.....	703
National Capital Planning Commission.....	561
National Forest Reservation Commission.....	1,500
National Gallery of Art.....	420,774
National Labor Relations Board.....	73,859
National Mediation Board.....	3,796
National Science Foundation.....	508,694
National Security Agency.....	75
Navy.....	62,786,352
Office of Civil and Defense Mobilization.....	79,986,582
Panama Canal Company.....	22,823
Pan American Union.....	307
Post Office Department.....	27,598,273
Private Orders.....	18,939,774
Railroad Retirement Board.....	30,939
Renegotiation Board.....	4,230
St. Lawrence Seaway Development Corporation.....	5,473
Securities and Exchange Commission.....	71,723
Selective Service System.....	1,350,192
Small Business Administration.....	1,606,979
Smithsonian Institution.....	115,016
State.....	5,856,686
Subversive Activities Control Board.....	2,915
Superintendent of Documents.....	31,327,697
Supreme Court of the United States.....	251,708
Tariff Commission.....	5,894
Tax Court of the United States.....	75,054
Tennessee Valley Authority.....	50,133
Treasury.....	74,336,110
United States Information Agency.....	226,149
Veterans Administration.....	11,074,721
White House.....	144,222
Total.....	663,639,645

**COMPARATIVE STATEMENT OF BILLINGS FOR WORK DURING  
FISCAL YEARS 1950 to 1959, INCLUSIVE**

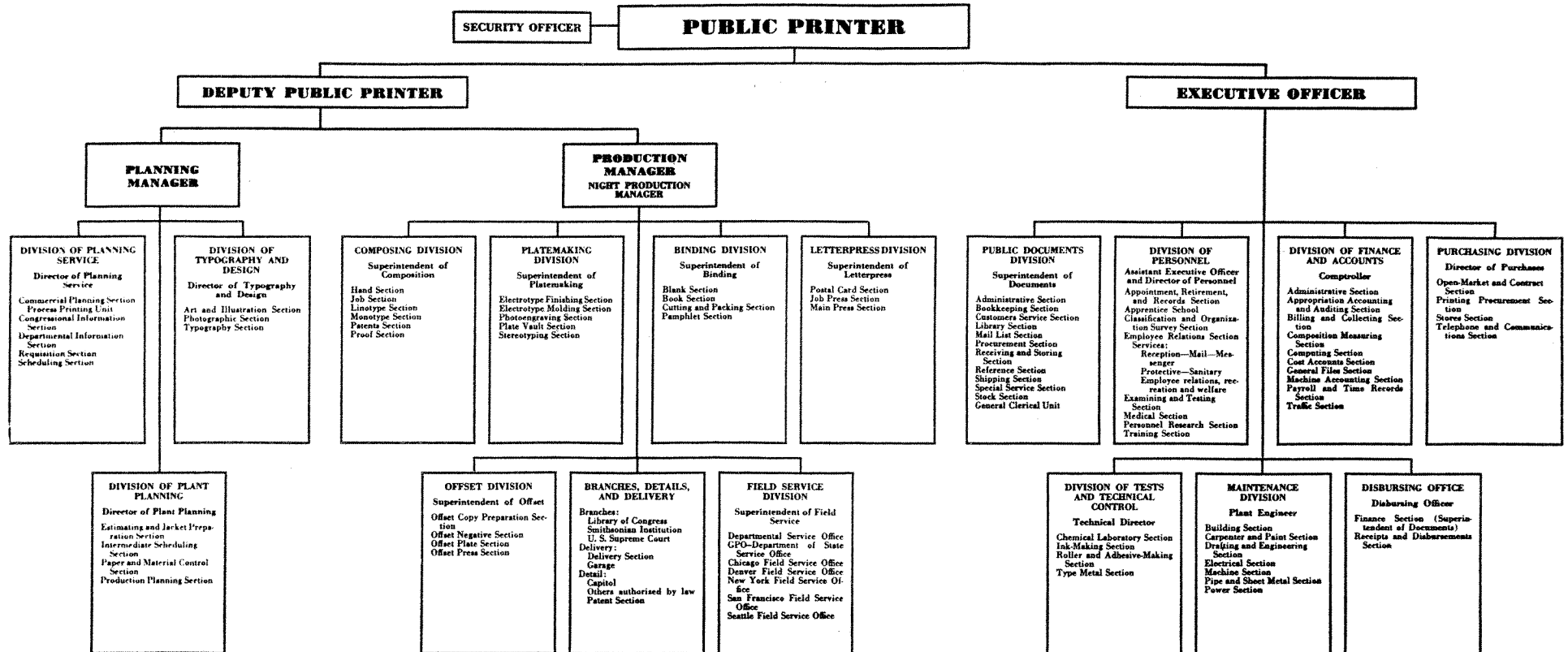
<u>Fiscal Year</u>	<u>Total Billings</u>
1950.....	\$ 59,000,422.96
1951.....	97,008,084.23
1952.....	92,522,151.86
1953.....	74,389,017.51
1954.....	<u>71,280,536.48</u>
Total, 1950 to 1954, inclusive.....	\$394,200,213.04
1955.....	77,261,053.75
1956.....	82,453,884.66
1957.....	93,641,307.04
1958.....	87,166,185.77
1959.....	<u>90,728,052.47</u>
Total, 1955 to 1959, inclusive.....	\$431,250,483.69
Grand total, 1950 to 1959, inclusive.....	\$825,450,696.73
Percentage of increase (+) or decrease (-)	
5-year period 1955-59 over 1950-54.....	+9.3%

ACCOUNTS RECEIVABLE, GOVERNMENT AGENCIES  
FISCAL YEAR 1959

<u>DEPARTMENT</u>	<u>TOTAL</u>
Administrative Office of the U. S. Courts.....	\$ 803.27
Agriculture.....	242,377.68
Air Force.....	968,260.46
Air Research and Development Command.....	1,580.29
Armed Services Technical Information Agency.....	8,307.01
Army.....	1,475,623.46
Atomic Energy Commission.....	22,327.14
Board of Governors of the Federal Reserve System.....	389.89
Bureau of the Budget.....	3,089.83
Central Intelligence Agency.....	46,690.76
Civil Service Commission.....	15,251.29
Commerce.....	139,914.16
Court of Claims.....	5,441.20
Court of Customs and Patent Appeals.....	746.69
Department of Defense.....	13,402.26
District of Columbia.....	12,965.59
Export-Import Bank of Washington.....	640.50
Farm Credit Administration.....	713.68
Federal Aviation Agency.....	20,806.39
Federal Communications Commission.....	2,171.95
Federal Deposit Insurance Corporation.....	253.00
Federal Mediation and Conciliation Service.....	362.39
Federal Power Commission.....	4,154.86
Federal Trade Commission.....	4,702.76
General Accounting Office.....	1,245.06
General Services Administration.....	166,106.65
Health, Education and Welfare.....	123,095.91
House and Senate Stationery Room.....	2,759.94
Housing and Home Finance Agency.....	191,072.68
Interior.....	148,796.61
International Cooperation Administration.....	16,307.67
Interstate Commerce Commission.....	19,899.76
Joint Publications Research Service.....	366.43
Justice.....	66,810.91
Labor.....	22,570.86
Library of Congress.....	79,858.83
National Aeronautics and Space Administration.....	9,948.02
National Capital Housing Authority.....	1,436.76
National Capital Planning Commission.....	1,293.86
National Gallery of Art.....	215.68
National Labor Relations Board.....	4,617.19
National Science Foundation.....	1,501.00
National Security Agency.....	88,396.71
Navy.....	1,208,272.13
Office of Civil and Defense Mobilization.....	36,956.76
Panama Canal Company.....	18,759.68
Pan American Union.....	261.60
Post Office Department.....	453,933.94
Railroad Retirement Board.....	3,384.53
Renegotiation Board.....	244.60

<u>DEPARTMENT</u>	<u>TOTAL</u>
St. Lawrence Seaway Development Corporation.....	337.63
Securities and Exchange Commission.....	246.17
Selective Service System.....	2,937.20
Small Business Administration.....	8,209.65
Smithsonian Institution.....	13,106.83
State.....	44,125.89
Superintendent of Documents.....	11,776.60
Supreme Court of the U. S. ....	1,320.99
Tariff Commission.....	87.30
Tax Court of the U. S. ....	1,225.37
Tennessee Valley Authority.....	34.50
Treasury.....	137,834.72
U. S. Information Agency.....	20,153.34
U. S. Operations Mission to Nepal.....	625.56
Veterans Administration.....	38,480.90
White House.....	<u>4,620.85</u>
 TOTAL.....	 \$5,944,217.83

# UNITED STATES GOVERNMENT PRINTING OFFICE ORGANIZATION CHART



## GOVERNMENT PRINTING OFFICE ADVISORY BOARDS AND COMMITTEES REPORTING TO THE PUBLIC PRINTER

<b>*BOARD OF INSPECTION—PAPER, ETC.</b> Deputy Public Printer (Chairman) Superintendent of Composition Representative of Joint Committee on Printing  <b>*BOARD OF INSPECTION—BINDING MATERIAL</b> Deputy Public Printer (Chairman) Superintendent of Binding Representative of Joint Committee on Printing  <b>*BOARD OF CONDEMNATION</b> Deputy Public Printer (Chairman) Superintendent of Composition Representative of Joint Committee on Printing	<b>EXECUTIVE SAFETY COMMITTEE</b> Plant Engineer (Chairman) Production Manager Comptroller Assistant Executive Officer and Director of Personnel Superintendent of Field Service Medical Director Chairman Safety and Housekeeping Subcommittee Safety Officer (Secretary)  <b>SAFETY AND HOUSEKEEPING SUBCOMMITTEE:</b> Assistant Production Manager (Chairman) Assistant Plant Engineer Chief, Employee Relations Section Safety Officer (Secretary)	<b>BOARD OF AWARDS FOR MATERIAL</b> Director of Purchases (Chairman) Comptroller Superintendent of Binding Superintendent of Letterpress Superintendent of Offset Superintendent of Composition Technical Director Chief Storekeeper  <b>POSTAL PLATE INSPECTION COMMITTEE</b> Assistant Production Manager Superintendent of Platemaking Superintendent of Letterpress	<b>PAPER SPECIFICATIONS COMMITTEE</b> Director of Purchases Technical Director Chief Storekeeper  <b>PAPER DISPOSAL COMMITTEE</b> Representative from: Division of Finance and Accounts Division of Plant Planning Purchasing Division	<b>STYLE MANUAL BOARD</b> Chairman and four active members authorized by the Public Printer with— Planning Manager Production Manager Superintendent of Composition Foreman Proof Section (day) Foreman Proof Section (night)  <b>BOARD OF SURVEY</b> Comptroller (Chairman) Director of Purchases Plant Engineer	<b>INVESTIGATION AND ADVISORY BOARD</b> Chief, Employee Relations Section (Chairman) Assistant Superintendent of Binding Assistant Foreman, Proof Section Chief, Payroll and Time Records Section Assistant Plant Engineer	<b>INCENTIVE AWARDS COMMITTEE</b> Deputy Public Printer (Chairman) Assistant Executive Officer and Director of Personnel Comptroller Planning Manager Plant Engineer Production Manager Assistant Production Manager, (Secretary)	<b>BOARD OF CIVIL SERVICE EXAMINERS</b> Assistant Executive Officer and Director of Personnel (Chairman) Assistant Director of Personnel Production Manager Superintendent of Division Civil Service Commission Representative Secretary Panel of Examiners	<b>CAFETERIA, RECREATION, AND WELFARE ASSOCIATION</b> Cooperative organization of employees to operate Cafeteria and sponsor recreational entertainment activities General Committee Board of Directors Recreation Advisor, Chief, Employee Relations Section Supervise Harding Hall, Green Room, Conference Rooms, and Bowling Alley
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\*Established by Printing Act of January 12, 1895. All other Boards established by the Public Printer.

Approved, May 9, 1955

*Raymond Blattenberger*  
Public Printer

Financial Management Service  
General Accounting Branch  
Work In Process Section



